

MINISTRY OF COMMUNICATIONS
(Communications Division)
(Directorate General of Ports and Shipping)
NOTIFICATION

SRO/PI

S.R.O. 232(K)/66

Karachi, the 4th March, 1966.

The following rules for recruitment to the Class III posts in the Marine Academy, Chittagong under the Ministry of Communications are published for general information:-

PART-I METHOD OF RECRUITMENT.

Rule- 1. These rules may be called Recruitment Rules for Non-gazetted (Class III) posts in the Marine Academy Chittagong.

Rule.2. For the purpose of these rules:-

- a) "Government" means the President of Pakistan.
- b) 'Commandant' means the Commandant of the Marine Academy, Chittagong.
- c) 'Department' means the Marine Academy, Chittagong.
- d) 'Posts' means the Technical and Non-Technical posts Class III in the Marine Academy Chittagong.
- e) Direct appointment means appointment made otherwise than by promotion or transfer from other service/post/Department.

Rule. 3. Recruitment to the posts shall be made as follows:-

- a) By promotion in accordance with Part II of these rules.
- b) By direct appointment in accordance with Part III of these rules

Rule.4 Vacancies in the posts which are filled by direct appointment shall be distributed among the Provinces/Regions, etc as follows:-

- | | |
|---|--------|
| 1) Merit ----- | 20 %. |
| 2) East Pakistan ----- | 40 %. |
| 3) West Pakistan ----- | |
| a) Punjab & Bahawalpur ----- | 23%) |
| b) Former Sind, Khairpur, N.W.F.P. and Frontier States and Tribal Areas, for Baluchistan and Baluchistan States and Tribal Areas and refugees from Kashmir 15%. | 40 %) |
| c) Karachi ----- | 2 % } |

Rule.5. Promotion against the departmental quota will be made first and the vacancies reserved for direct appointment will be filled later as required under the Establishment Division O.M.No 15/38/52-S2-II, dated the 29th January, 1964.

~~Rule-6~~

PART II- RECRUITMENT BY PROMOTION.

Rule-6 The following posts shall be filled by Promotion from amongst the eligible departmental candidates on the basis of seniority-cum-fitness:-

Superintendent:- By Promotion of U.D.C. having at least 5 years, service as such.

Stenographer:- 1/3rd of the vacancies to be filled by promotion of stenotypist who has acquired speed of 100 W.P.M. in Shorthand and W.P.M. in Typing.

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following posts shall be filled by promotion of eligible departmental candidates on the basis of seniority-cum-fitness:-

Superintendent.- By promotion of U.D.C. having at least 5 years service as such.

Stenographer:.. 1/3rd of the vacancies to be filled by promotion of stenotypist who has acquired speed of 100 W.P.M. in Shorthand and 50 W.P.M in Typing.

Cashier:- By promotion of a U.D.C. having 3 years service as U.D.C. and having experience as a bill clerk or of accounts or cash work in the Academy.

U.D.C. 1/3rd of the vacancies shall be filled by promotion of L.D.C.s having at least 5 years service and typing speed 30 W.P.M.

Deck Serang:- By promotion of Cox'n having at least certificate of competency as 2nd class Master of Inland Vessels.

Cox'n.- By promotion of suitable Seasmunny having 2nd class Inland Master's certificate with Karaap-huly endorsement.

Telephone Moniror.- By promotion of Telephone Operator having 3 years service as telephone operator.

Chief Steward. By promotion of a suitable Steward having at least a total of 10 years service as a Steward in the Pakistan Navy or Merchant Navy.

Chief Cook. By promotion of a suitable cook having a total 10 years service as Cook in Pakistan Navy or Merchant Navy.

7. No person shall have any claim to promotion as of right.

8. Persons who fail to secure confirmation in their existing appointment on account of unsatisfactory service record will not be considered for promotion.

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.D.C. 1/3rd of the vacancies shall be filled by promotion of L.D.C. having at least 5 years service and typing speed 30 W.P.M.

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Cox'n- By promotion of suitable Seacunny having 2nd class Inland Master's certificate with Karnaphuly endorsement.

Telephone Monitor:- By promotion of Telephone Operator having 3 years service as telephone operator.

Chief Steward:- By promotion of a suitable Steward having at least a total of 10 years' service as a Steward in the Pakistan Navy or Merchant Navy.

Chief Cook:- By promotion of a suitable cook having a total 10 years' service as Cook in Pakistan Navy or Merchant Navy.

Rule 7- No person shall have any claim to promotion as of right.

Rule 8. Persons who fail to secure confirmation in their existing appointment on account of unsatisfactory service record will not be considered for promotion.

PA RT III- RECRUITMENT BY DIRECT APPOINTMENT

Rule. 9. The following posts shall be filled by direct appointment after advertising the vacancies in accordance with Establishment division O.M.No.15/23/52-SE.II, dated 10th February 1956 from among the persons who possess the qualifications etc mentioned below:-

Stenographer-2/3rd of the vacancies shall be filled by direct appointment by persons who have acquired speed of 100 W.P.M. in Shorthand and 50 W.P.M. in Typing and are Graduates.

Steno-typist-Matriculation. Speed of 80 W.P.M. in Shorthand and 35 W.P.M. in Typing.

U.D.C.-2/3rd of the vacancies shall be filled by direct recruitment. Graduates.

L.D.C.-Matriculation having fair handwriting and Typing speed 30 W.P.M. C.P.O.(SS)-LET(Passed) of P.N. with 2 years service as P.O./C.P.O. and at least 1 year experience in seamen-ship training.

C.P.O.(Parade) Training- LET (passed) of P.N. and 2 years service as P.O./C.P.O. of P.N. with 1 year instructional experience in Gunnery.

C.P.O.(Signal)- LET (passed) of the P.N. with 2 years service as Yeoman and 1 year's experience as Instructor in Signal School Himalay.

C.P.O.(Shipwright)-First Class carpenter having 5 year's experience in boat building and ship repairs.

P.T.I.-LET(Passed) of the P.N. with 2 years service as P.T.I.

Lab.Assistant-Minimum I.Sc with at least two years experience as Lab. Assistant in a College or Public School.

S.B.A.-Matriculation with at least 2 years service as S.B.A. in the Navy. Librarian- Direct recruitment-Graduate or Matriculation with experience as Librarian.

COX'n-Non -Matric having 2nd class Inland Master's Certificate and 2 years experience as a Cox'n of a Motor Launch.

T.O. Matriculation with knowledge of handling P.B.X.

Steward-Up to Class VIII with 1 year's experience as Steward in any recognised vessel.

Cook: Literate with cooking experience.

Store-Keeper: Matriculation with 2 years experience in store keeping.

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the Navy.

Men- Qualification and Experience:-

- a) Matriculation.
- b) Five year's trade apprenticeship in a Marine Engineering Workshop.
- c) Diploma in Mechanical Engineering from a Polytechnic Institution.
- d) 5 year's experience as a Foreman in any Workshop/Factory.

Lead Mechanic:- Qualification and Experience:-

- a) Working knowledge of English essential. Must have read up to Class VIII. Must be able to read, make and understand, Technical Drawings.
- b) Trade or apprenticeship certificate from a Technical Institute or Workshop or Class II Proficiency certificate in the concerned trade from Defence Services.
- c) Must have worked as a Mechanic for 5 years in an approved Marine Workshop.

Draftsman (Mechanical Grade I):- Vacancies shall be filled by direct recruitment.

Qualification:

- a) Matriculation or Equivalent qualification.
- b) Diploma from Polytechnic or Equivalent or Class I Proficiency certificate from Defence Service.
- c) Minimum 3 year's experience as a Mechanical Draftsman.

Turner Machinist Mechanic:- Vacancies shall be filled by direct recruitment

Qualification and Experience:

- a) Class VIII passed or equivalent qualification.
- b) Trade or apprenticeship certificate from a Technical Institute or Workshop or Class II Proficiency certificate in the concerned Trade from Defence Service.
- c) Practical Experience: Minimum of 3 years as Turner, Machinist and Mechanic.

Engineering Mechanic- Diploma or Certificate of Training in Mechanical Engineering Technology from any Government recognised Polytechnic, Technical Institute or Diesel Training Centre. 5 years experience in Repairing Diesel and Petrol Engine of Marine Type as well as repairs of Machines generally associated with Automobile Workshops.

Fitter:- 3 Years Practical experience in a recognised Marine Workshop or an Automobile Workshop.

Motor-Cum-Launch Mechanic-Trade or Apprenticeship Certificate from a recognised Government Technical Training Centre. Experience of at least three years in a recognised Marine or Automobile Workshop.

Launch Driver:- Certificate of competency as Launch Driver Class I and II issued by M.M. Department, Government of Pakistan.

Rule 10- A candidate for appointment to the post must:-

- a) be either a citizen of Pakistan or a person deriving his nationality from the State of Jammu and Kashmir or a person whose temporary employment has been authorised by the President of Pakistan under Article 179(1) of the Constitution.
- b) be not less than 18 years and not more than 40 years of age at the time of recruitment.

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to recruit a candidates who fulfils all the requirements laid down in these rules.

- 12- Application for appointment should be addressed to the Commandant through proper channel and should reach the Commandant by the specified dates.

Rule-13 The maximum age-limit laid down in Rule 10(b) will be relaxable as follows:-

(a) By 3 years in the case of Schedule caste. Budhist candidates and candidates belonging to the recognised tribes of the special (tribal area of West Pakistan.

b) By 3 years in case of candidates belonging to Excluded area of East Pakistan (Chittagong Hill Tracts), the tribes residing in the District of Mymensingh and the aboriginal tribes residing in the Districts of Rajshahi and Dinajpur irrespective of the religion they profess.

c) By 3 years in the case of candidates who are permanent residents of Azad Kashmir territory, the Gilgit Agency or Baltistan or Candidates belonging to the State of Jammu and Kashmir living in these areas or in any part of Pakistan.

Note:-1- The term 'Schedule caste' means a Scheduled caste determined in accordance with the provision of Article 204 of the late Constitution. Candidates claiming to belong to schedule caste or Budhist community will be required to submit a certificate from the Deputy Commissioner concerned in support of their claims.

NOTE-2. Only those candidates who are permanent residents of the areas mentioned at (a) and (b) above and whose families have been living in these areas will be eligible for the concession and in each case a certificate from the Political Agent or the Deputy Commissioner will be required to be produced. Members of tribes belonging to the tribal areas who have settled in the settled districts will not be eligible for this concession.

Note-3. The concession mentioned at (c) above will be admissible to candidates who produce a certificate from the Ministry of Home and Kashmir Affairs (Kashmir Affairs Division), Government of Pakistan

Rule-14. A candidate for appointment must be in good mental and bodily health and free from any physical defect likely to interfere with the discharge of his/her duties. A candidate who after such medical examination as Government may prescribe, is found not to satisfy these requirements shall not be appointed.

Rule 15. (a) Appointment shall be made on probation for a period of one year.

(b) On expiry of the probation if the performance of probationer is found unsatisfactory or he is not likely to make the grade the Government may either discharge him forthwith or extend the probation for a further period not exceeding 12 months.

(c) On successful conclusion of the period of probation, the Government may confirm probationers in their appointment provided clear vacancies exist.

(d) If no action is taken by the Government under sub-rule(b) or (c) of these rules, the period after the prescribed period of probation shall be treated as temporary engagement until further orders.

Rule.16. A candidate who has married a person who is not a citizen of Pakistan, shall not be eligible for appointment the post or if any candidate marries an Indian National after obtaining the permission of Government, he will be regarded as eligible for appointment.